

OUTGOING INSPECTION CHECKLIST

Final verification before shipment

Order number:

Supplier:

Part ID:

Delivery note no.:

Product / assembly:

Quantity / serial no.:

No.	Inspection area / requirement	Verification question	Yes	No	N/A
1.	Shipment quantity	Has the quantity of components to be delivered been checked for completeness against the delivery note? Comment:	☐	☐	☐
2.	Assembly completeness	Has the assembly condition been verified against the current drawing and bill of materials, ensuring that no parts are missing and no incorrect parts are installed? Comment:	☐	☐	☐
3.	Condition	Are all components free from damage, corrosion and contamination? Comment:	☐	☐	☐
4.	Dimensional inspection	Are dimensional inspection results available in accordance with the current drawing, and can they be presented to the customer or an authorized representative upon request? Comment:	☐	☐	☐
5.	Functional testing	Are functional test results available in accordance with the applicable test specification, and can they be presented upon request? Comment:	☐	☐	☐
6.	Coating inspection	Are coating inspection results available in accordance with the current coating or painting specification, and can they be presented upon request? Comment:	☐	☐	☐
7.	Welding documentation	Where applicable, are welding samples and weld inspection results available in accordance with DIN EN 15085-2 and available for review upon request? Comment:	☐	☐	☐
8.	Adhesive bonding documentation	Where applicable, are bonding records and adhesion test results available in accordance with DIN 6701-2 and available for review upon request? Comment:	☐	☐	☐

Supplier confirmation

The supplier confirms that the information provided above is complete and accurate.

Date	Responsible person / department	Contact details	Signature

Document handling: Attach the completed checklist to the delivery note and, where applicable, to the inspection certificate.